



**Instrumental Music Code and Band Handbook  
2017-18  
Dickinson High School Band**

**1.0 Purpose**

The Instrumental Music Code has been written to help students gain the most from their band experience as well as provide guidance to the practical everyday experiences of the band program.

**1.01 Our Mission**

**To encourage each other to reach our greatest potential by attaining and upholding our goals and traditions.**

**1.02 General Goals and Objectives**

***I. Mental and physical discipline***

- A. Develop powers of concentration
- B. Memorize music
- C. Learn techniques of preparation as they relate to group and individual performances
- D. Develop self and group discipline

***II. Citizenship through group endeavor***

- A. Develop leadership abilities
- B. Develop responsibility
- C. Develop ability to cooperate with others and to work as a team member
- D. Develop diligence
- E. Develop mutual respect

***III. Physical conditioning***

- A. Develop strength, stamina, endurance and coordination

***IV. Cultural growth***

- A. Provide opportunities to attain knowledge of music history through performance of various types of instrumental literature.

***V. Value Judgments***

- A. Ability to make musical value (as they pertain to a musical setting) judgments through critical listening. The student will recognize quality of sound, pitch, style, tempo, rhythm, blend, balance, phrasing, dynamics, and articulation.

***VI. Music theory***

- A. Know and utilize note values and rest
- B. Know and utilize keys, key signatures, and scales
- C. Know and utilize musical terms, signs, and symbols
- D. Recognize and tune intervals and harmony
- E. Ear training / listening skills

***VII. Proper instrumental technique***

- A. Care of the instrument
- B. Assume correct posture and playing position
- C. Develop the embouchure / stick grip / hand position
- D. Develop characteristic instrumental tone
- E. Develop proper breathing techniques
- F. Develop technical instrumental proficiency (fingering, articulation, rudiments, scales, etc.)

***VIII. Creative self-expression***

- A. Express oneself in every performance experience

B. Explore careers

***In addition to the State of Texas guidelines, the Dickinson High School Band will strive to:***

1. Provide any interested student with opportunities for musical knowledge, musical fellowship, and fun through participation in band.
2. Provide for the mental, physical, social, and emotional development of students.
3. Instill pride and discipline in each student.
4. Provide each student with solo and group endeavors to achieve personal goals and satisfaction.
5. Provide basic psychological needs such as recognition, belonging, self-respect, and a feeling of achievement.

**2.0 General Conduct / Expectations**

Band Members will observe all policies set forth by the Dickinson Independent School District, in addition to the following, as they pertain to the instrumental music setting:

1. All students are expected to conduct themselves properly at all times. Display of profanity, temper, flagrant violation of rules, etc., will not be tolerated. Individual behavior during a band function is a reflection of the group.
2. Students will follow director's instructions the first time they are given.
3. Students will be in their assigned rehearsal area ready to work at the set rehearsal time.
4. Students will bring all equipment including music, pencil, instrument, and all supplies to rehearsals daily. (See detailed supply list for each instrument.)
5. Students will keep hands, feet, and other objects to themselves.
6. Students will maintain a high level of good and acceptable behavior.
7. Students will bring no food, drinks, candy or gum in the Band Hall area without permission from a band director.
8. Students will not play on equipment they do not own or have permission from a director to use. Students will not touch, handle, borrow, or use anyone else's instrument, uniform, or personal belongings.
9. Students should ask for permission to speak by raising your hand and waiting to be acknowledged. All rehearsals are expected to be extremely quiet so that our time will be utilized wisely.
10. When allowed in the band hall, either before or after school, students will not disturb any rehearsal in progress.
11. Cell phones are to be in the off position and out of site during all rehearsals, performances, and band classes. Any violation of this policy will be handled as a violation of the school cell phone policy.
12. Students will respect the property of others, and return their equipment to its proper storage place when not in use. Each student is responsible for keeping their storage area clean.
13. Students will not enter the directors' offices without permission.
14. Students will not deface or mark on music stands, walls, freshmen, etc.
15. Students should keep their equipment in the designated storage area, and keep said storage area clean and neat in appearance. Students who demonstrate great difficulty with this may lose the privilege of having a storage area in the band hall.
16. Students will utilize their assigned storage slot / locker for instrument cases during rehearsals. Cases should not be brought into rehearsals unless requested by a director.
17. Band Hall storage areas are not to be used to store non band related items.

18. The directors are not responsible for lost/stolen items. Students must lock up their valuables in their designated locker.
19. Any behavior, which is not representative of good citizenship, as perceived by the band staff, may result in the student's dismissal from the activity at hand as well as the band program. This also applies to the actions of student leaders in both public and private events.

**3.0 General Daily Supplies - This is part of the student participation grade.**

- A. All issued music- in a black 1" binder w/sheet protectors
- B. Pencil
- C. Instrument
- D. All supplies relative to their instrument.
- E. All marching related equipment (during marching season)
- F. Coordinate cards
- G. Lyre / folder with All stand tunes inserted
- H. Other marching equipment as needed.
- I. Metronome (for home use)

**Flutes**

Tuning and cleaning rods  
 Cleaning cloth  
 Key oil  
 Approved type instrument  
 Screwdriver Set

**Clarinets**

Three good playable reeds. Vandoren is the approved reed.  
 Reed guard  
 Ligature  
 Proper mouthpiece with cap (Vandoren 5 RV, or M13)  
 Key oil (Case Storage)  
 Bore oil (Home Storage)  
 Cleaning swab  
 Approved type instrument  
 Cork grease

**Saxes / Low Reeds as applicable**

Three good playable reeds. Vandoren is the approved reed.  
 Reed guard  
 Ligature  
 Proper mouthpiece (Selmer C star or better)  
 Pad and neck saver  
 Approved type instrument

**Trumpet**

Valve oil (Al Cass)  
 Polishing cloth  
 Mouthpiece (Bach 3C) or other director approved mouthpiece  
 Approved type instrument  
 BERP or Buzz Aid  
 Specific mutes as necessary for the music performed

**French Horn** - Rotary / Valve oil (Al Cass - Marching Horn) (Holton Rotary - Concert Horn)

Polishing cloth  
 Approved mouthpiece (Holton Farkas)  
 Approved type instrument  
 BERP or Buzz Aid

### **Trombone**

Slide cream  
Spray Water Bottle  
Polishing Cloth  
Mouthpiece (Bach 5G or Dennis Wick ) or other director approved mouthpiece  
Approved type instrument  
BERP or Buzz Aid

### **Baritone / Euphonium**

Valve oil (Al Cass)  
Mouthpiece (Dennis Wick) or other director approved mouthpiece  
Polishing cloth  
Approved type instrument  
BERP or Buzz Aid

### **Tuba**

Rotator/ Valve Oil (Al Cass -Valves / Holton - Rotors)  
Mouthpiece (Bach 24 AW / Miraphone Rose Model)  
Polishing cloth  
Approved type instrument

### **Percussion**

Snare sticks - Vic Firth General - Marching Sticks specified by percussion instructor.  
Xylophone mallets (Musser M-4, 213)- and mallets specified by percussion instructor.  
Vibes / Marimba mallet (Blue Medium) and mallets specified by instructor.  
Timpani mallets (Firth Staccato) and mallets specified by percussion instructor.  
Stick bag  
List of approved equipment provided by the percussion instructor.

### **Color Guard**

Pole  
Flag  
Rifle (if applicable)  
Sabre (if applicable)  
Electrical Tape  
Gloves

## **4.0 School Owned / Issued Instruments**

The Dickinson Independent School District will provide a limited number of instruments for student use. These instruments include such highly expensive instruments as the Bassoon, Oboe, Tenor Saxophone, Baritone Saxophone, French Horn, Euphonium, Tuba, and general Percussion equipment. This equipment is generally purchased by the school district for student use because of its extremely high value. **Thus, all school owned equipment must be handled with optimum care.** Students failing to care for, or take care of their school issued instrument will lose the privilege to use such instruments.

The following is a list of general procedures for school owned instruments:

1. If at all possible, students will be issued one instrument for home use and one for school use. Order of distribution will be done based on chair order.
2. Dickinson Independent School District does not provide insurance for individually or school owned equipment. It is required of all students utilizing school owned instruments to provide insurance coverage for the said instrument. **Students will be held responsible for school owned instruments issued to them. This responsibility will include fire, theft, accidental damage, abuse and general maintenance not incurred through normal use. Any repair cost as a result of improper care of the instrument will be the responsibility of the student who is issued the instrument.**

3. Each instrument will be issued in good playing condition. Each issued instrument will be checked and cleaned prior to issue. Students are expected to maintain their issued instruments accordingly.
4. The band member is financially responsible for all equipment and/or materials checked out to him or her.
5. All equipment and materials must be kept in their proper storage location when not in use.

**Special Note**

School owned instruments are not to be treated as "free" instruments. Basic supplies must still be purchased and payment for necessary repairs incurred while using the instrument must still be made just like personally owned instruments. Please strive to treat these instruments as if they were your own. Most school owned instruments exceed a \$2,000.00 value. **Since the expense of purchasing, leasing or renting is deterred, students using school owned instruments are strongly encouraged to participate in the private lesson program.**

**5.0 Travel Guidelines**

The band will frequently travel on both school and commercial busses. Student conduct is expected to be at the highest level on any trip.

1. Students must travel to events and return from events on the bus. Any student wishing to arrive or leave with his / her parent must complete an *Alternate Travel Form* prior to the event. A decision will be rendered based on the circumstances provided.
2. Students must have all necessary forms completed and returned, to travel on any trip with the band.
3. While on the bus students will:
  - a. Remain seated at all times
  - b. Sit properly in a forward position
  - c. Keep the bus clear of food, drinks, and debris
  - d. Keep all body parts inside the bus
  - e. Remain silent when addressed by person in charge on the bus
  - f. Refrain from loud, boisterous talking, screaming, whistling, etc...
  - g. Refrain from public displays of affection..
  - h. Refrain from using any sprays such as hair spray, colognes, or perfumes.

**Special Note:**

Students are reminded that all performances / concerts start and conclude at the band hall. As a member of the band, you are a representative of your school. Always be on your best behavior. If you are in doubt about an action, DO NOT DO IT! Your conduct must be such that at no time could it be considered a bad reflection on the school, the band, your home, yourself or the community.

**Chaperones**

Adult chaperones are a great asset for the band program. Proper respect will be shown to all adults associated with the band program at all times. The band director will decide who may chaperon events for the band.

## **6.0 Marching Band**

The Dickinson High School Marching Band is the most visible organization of the instrumental music program. All band students in grades 9-12 are expected to participate in the Marching Band. Students who participate in certain school sponsored varsity level events such as cheerleading, drill team, or football may be excused from participation at the discretion of the band director. Please note different solutions will be presented for varying situations. Students may also be excused from participation in the marching band for other reasons such as medical complications or physical disabilities. Such exemptions will be at the discretion of the directors.

### **6.1 Marching Rehearsal Schedule**

#### **Marching Practice Schedule:**

**Monday - Evening Rehearsal 6:00-8:00 P.M.**

**Tuesday – 4:00-6:00pm**

**Wednesday – 4:00-6:00pm**

**Thursday – 4:00-6:00pm**

**Performance Days- we will have a 1hr run-through.**

**\*There are exceptions depending on extenuating circumstances.**

#### **Marching Practice Dress:**

Acceptable dress for marching band rehearsal will be as follows: Shorts or pants (no baggy, saggy stuff). Shirts should reach the shorts/pants. **Low cut tennis shoes (no backless or high top tennis shoes) are required for all outside rehearsals.** No bathing suits, braless, or halter-tops. We encourage the use of hats, sunglasses, and sunscreen when outside. Thank you.

### **6.2 Marching Band Positions**

#### **Varsity Band Members**

Students who earn a position in the Varsity marching band will carry the designation of Varsity members. These students participate in the Varsity football games and competitions and are required to attend all varsity practices. Varsity members are selected by:

1. Successfully demonstrates the musical and marching skills necessary to compete and perform at the varsity level.
2. Is punctual in report times.
3. Is present at all rehearsals and performances.
4. Maintains academic eligibility.
  - The number of Varsity positions must be decided by June 1 of the previous school year so that the drill coordination can be written in time.

#### **Alternate or Shadow Band Members**

Alternate/Shadow Band members are students who substitute with certain varsity marchers as well as participate in the home district football games in the stands and during the diamonds performances. Alternate/Shadow members will constantly be evaluated for the opportunity to move up to the Varsity level should an opening come available.

Alternate/Shadow members may also be asked to meet the same requirements of primary marchers in terms of rehearsal time outside of the school day. Alternate/Shadow Members will be given various opportunities to march in both rehearsals and performances with the Varsity band (i.e. parades, play in the stands at varsity games, etc).

### **6.3 Marching Band Student Leadership Positions**

*All student leaders must attend band leadership workshops to be held in San Antonio at the TBA convention on July 21-22, 2017.*

#### **Squad Leaders/Drill Instructors**

Squad leaders will be responsible for efficient operations of their sections. They will complete weekly inspections, maintain field discipline, provide instruction, serve as a positive role model, and assist with drill instruction as needed.

#### **Drum Major(s)**

Drum major(s) will be selected through the drum major audition process. Drum majors will be used in the instruction of marching skills as well as the general marching drill. The drum major will be the field commander and conductor for the marching ensemble. Drum Majors will be selected by an audition process that will involve chart reading, quality marching skills, use of vocal commands and conducting skills. Drum Majors will serve the marching season for which they are selected. In the event an underclassman is selected as drum major, he/she must reenter the selection process the next school year.

**Special Note:** Please see conduct expectation in all sections pertaining to general conduct of students as well as band council positions.

### **6.4 General Attendance**

In order to have and maintain a high quality marching band, rehearsal and performance attendance from all members is essential. The following guidelines outline the attendance procedures and policies for the marching band.

#### **Roll Check**

Attendance will be checked promptly at the start of rehearsal. Students who are not present will be counted absent.

#### **Tardiness**

Students not in the attendance block at the appropriate time will be marked tardy. Please arrive early to avoid tardiness.

#### **Excused Tardiness**

Tardiness will be excused at the discretion of the directors. Tutorials, appointments etc...will not be an excuse for tardiness unless prior arrangements are made and directors approval is given.

#### **Unexcused Tardiness**

Students who have more than one unexcused tardy shall be subject to one of the following consequences:

1. Loss of spot as a primary marcher.
2. Loss of marching privilege (halftime) at a football game/contest.
3. Requirement to stay after rehearsal or report early to next rehearsal to make-up lost time.
4. Student's who are tardy will be required to make up the time.

***Note: Consequences will be issued at the discretion of the band directors.***

#### **Absence**

A tardy will be converted to a mark of "absence" 15 minutes after the rehearsal begins.

### **Excused Absence**

Absences will be excused at the discretion of the directors. Appointments, tutorials etc... will not be an excuse for absence. Personal illness requiring medical attention, death in the family, and serious problems will be considered as an excused absence. Students who are continually ill, may need to provide a doctors note releasing them for participation in order to insure the well being of the child and to reduce band director concerns. If in doubt, an absence should be checked with a director. Special note: **Students have opportunities every day to attend tutorials or other activity practices prior to band rehearsal.**

### **Absences**

Students who have an excess amount of absences will be subject to one of the following consequences:

1. Loss of spot as a marching member.
2. Loss of marching privilege for one game/contest.
3. Loss of attendance privilege at one game/contest.
4. Students who miss rehearsals, must make up the time outside of the required schedule.
5. Removal from the marching band and loss of physical education credit.

### **6.5 Marching Band Performances**

The primary performances of the marching band will be at the football games. The marching band will also perform at various competitive marching festivals, the U.I.L. Marching Contest, as well as local parades.

### **6.6 General Performance Procedures**

1. **Report Time; this** will be the designated time at which all members should be at the high school or set location. Students should have all attire and necessary items for the designated performance prior to the report time.
2. **Load Time** : this will be the designated time at which all members should be on the appropriate bus with all equipment loaded. (ALL EQUIPMENT WILL BE CHECKED BY THE SECTION LEADERS. STUDENTS WITHOUT APPROPRIATE EQUIPMENT WILL BE SENT HOME AND AN UNEXCUSED ABSENCE RECORDED.).
3. **Return Time**: this will be the time of return to the band hall.
4. All students should be picked up 30 minutes after returning from an event and or rehearsal. After 30 minutes, the directors will be leaving the premise. At that time, the child becomes the parents' responsibility.

### **6.7 Music Inspection**

Music inspection will occur before all football games and marching band performances that will utilize music which is not part of the field / competition show. Students will be asked to display music, lyre (if appropriate), and flip folder. Students who do not pass music inspection will not be allowed to perform.

### **6.8 Uniform Inspection**

Prior to student departure for a marching band performance, students must pass a uniform inspection. In order to board the bus, students must have complete uniform, music, flip folder, and other components for the marching performance. Students who do not pass the uniform inspection will not be allowed to attend the event.

### **6.9 Instrument Loading / Unloading**

All students will be allowed to transport instruments on the band trailer or instrument truck. Each student will be responsible for seeing that their instrument is loaded onto the truck

and unloaded from the truck. Each student will also be responsible to see that their instrument is picked up and stored correctly upon the unloading of the instrument truck. Students who are unable to follow the loading and unloading procedures may lose the privilege of utilizing the instrument truck and be charged a maintenance fee.

### **Loading Procedures**

The Load Crew Captain will designate the appropriate area for all instruments. Students should insure that their instrument is in the proper place. Cases should be closed and secure. Instruments in the wrong area may be overlooked and not loaded. When loading the truck, always enter from the rear. Be careful when using the ramp or stairs, as these may become slippery. Only one person should be on the staircase at a time.

### **Unloading Procedures**

The Load Crew Captain will designate the unloading area. Students should uncase their instrument and leave cases in the appropriate area. Unloading should be done in a timely efficient manner. No loose music. Unload from the front of the trailer (except pit). Only One person should be on the stairs at a time. The truck should remain clean and organized at all times!

## **7.0 Football Game Procedures**

The football game is viewed as a performance of the band program. Such performance includes all aspects of the game from arrival to departure.

1. Students will arrive at the set report time. Students will load and be prepared to travel at the set load time.
2. Students will load the buses with all equipment needed for the performance. The section leaders will inspect all students boarding buses prior to departure. Students not meeting uniform, music, and loading guidelines will be sent home and not allowed to participate. Students will receive an unexcused absence for such occurrences.
3. Upon arrival at the performance area, students will don all uniform components and prepare equipment for unloading. Students will unload buses when instructed to do so by a chaperone or director.
4. Students will report to the entrance formation for final inspection. Students will march in to drum cadence upon instruction from a drum major or director.
5. Students will report to seating area. Students will remain standing until all band members have arrived and are prepared to be seated. Students will sit when instructed by a drum major or director. (Students will sit in assigned section. Students will remain in that section at all times.)
6. Students will remain in the band seating section at all times during the game. Drinks will be provided by the band parent organization. Students will refrain from accepting food or drinks from parents, relatives, or friends.
7. Students needing a restroom break must be accompanied by a chaperone. Restroom breaks will not be granted in the second quarter of a football game.
8. Students will bring their own personal water jug to every performance (Water only, no Gatorade or soda). No other food or drinks are acceptable during the game.
9. Students will be expected to listen for and watch the directors and drum majors during the game. Students will need to be prepared to perform at all times.
10. Students will refrain from playing their instruments on an individual basis. The band will perform as a group or with approved small ensembles.
11. At the appropriate time, the band will be dismissed from the stands for the half-time performance. At this time, the band must move quickly, quietly, and efficiently to the appropriate area. Students will need to be focused on the directors and drum majors

instructions. Once the hat is placed on the head, no more talking is permitted by students.

12. At the conclusion of the half-time performance, students will return to the stands and continue in the stand performance throughout the remainder of the game.
13. During the 3rd quarter, we will participate in the good sportsmanship procedures of officer meetings and introductions. The band president will create a schedule of which student leaders participate in this event.
14. At the conclusion of out of town games, students will load busses quickly and efficiently.
15. Upon return to the band hall, students will insure that all personal items, uniforms and instruments are placed in the proper storage areas.

## **8.0 Band Uniform Guidelines**

***Students are expected to follow the listed uniform guidelines. No variations will be allowed.***

### **GENERAL**

1. Band uniforms will be issued during summer band camp. Band uniforms will be stored at school in the uniform storage area.
2. Students will be held financially responsible for the uniform and its' components.

### **ISSUE AND RETURN**

1. Students will pick up uniforms from the storage room or Z rack at least **15** minutes prior to report time for any event.
2. Students not properly hanging the uniform will receive community service.

### **DONNING THE UNIFORM**

1. Always wear and treat your uniform with pride. The uniform should be worn as a complete unit at all times when in public. The only exception to this will be when a director instructs you that you may remove your hat or coat. The band tee-shirt/shorts are to be worn under your uniform. The band shirt will be part of pre-performance inspections.
2. You must wear approved black band shoes and black socks (student purchases).
3. Jewelry, hair ribbons, and colored nail polish etc. is unacceptable while in uniform. These items hinder the uniform appearance of the band.
4. All hair will need to put up under their hat during performances.
5. Natural hair colors and traditional hair styles will be the only style or color accepted.
6. No consumption of food and drinks while in uniform without permission.
7. Due to the fact that drum-line and color guard are judged as a unit, other requirements such as hair length or hair style will need to be made as directed by the drum instructor or color guard instructor.

## **8.1 DHS Uniform Contract**

### **UNIFORM BAGS**

1. Uniform bags are to be used only for band trips
2. Student will not use any form of identification on the bag other than a label furnished by the school.
3. Student will not use wire hangers. Other garments may be carried in the bag provided they are on a hanger with a smooth or curved end to prevent bag punctures.
4. Student will clean the bag before returning.

### **UNIFORM SHIRTS/SHORTS**

1. Student will wear the band T-shirt/Shorts during marching and concert season.

2. Student will wash the tux shirt and the band T-shirt after each use.

#### **UNIFORM HAT CONTAINERS**

1. Student will not use any form of identification on the hat container other than typed identification that is provided.
2. Student will return hat in the numbered hatbox and Velcro strap.

#### **UNIFORM CLEANING**

1. Uniform cleaning fee will be assessed each student to take care of dry cleaning the band uniforms

#### **UNIFORM ALTERING**

1. Student will not alter any part of the uniform. Altering will be done by a seamstress that has been authorized to do so.
2. Student will not exchange any part of a uniform without the authorization from one of the band directors or designated uniform person.

#### **BOW TIES AND CUMMERBUNDS**

1. Directors and chaperones will issue bow ties before each performance during concert season. (To be taken up after each performance)
2. Student will make certain bow ties are turned in after each use.

#### **BLUE MARCHING JACKETS**

1. Collar liners will be washed after every performance by the uniform captain. (Note: Liners do not come in stock sizes. Each liner is custom fit for each coat, which makes a replacement very expensive.)

#### **SOCKS AND SHOES**

1. Students will keep shoes neat and clean at all times. (no high heels)
2. Student will wear black socks and black shoes for both marching and concert events.
3. Shoes should be polished before each performance.

#### **PLUMES**

1. Plumes will be issued immediately before a performance and taken up at the conclusion of that performance. Student will make certain plume is turned in!!
2. Student will not handle plumes unless absolutely necessary!

#### **FEES**

1. Each year, an operations fee will be assessed to all band members to cover the cost of the items that the district/state does not cover. This fee is required by all members and must be paid by the end of the first semester in order for a student to continue on to the second semester. Failure to pay this fee could result in being removed from the band program. In addition, this fee must be paid before any trip deposits or payments can be made.
2. Students will also be required to purchase accessory items; shoes, shirts, gloves, etc.
3. There is a \$50 use of uniform fee required by all DISD band members. (Students will need to purchase a black shirt to wear under the marching jacket, a white towel to sit on at games, black gloves, black band shoes, and black socks. These are personal items. Put student's name in them!)
4. Student will replace any part of the uniform or accessories that have been abused or lost. Must be a Fred J. Miller product.
5. Uniform cleaning fee will be assessed for dry cleaning of the uniform approximately 4 times a year.
6. Fundraising opportunities are provided to help reduce the financial burden, but NO WAIVERS will be accepted for any reason.

#### **INSPECTION**

1. There will be periodic inspections of the marching and concert uniforms for cleanliness, hanging the uniform up neatly after use, and wearing the uniform properly. Fines and discipline may be issued if necessary!

## **GENERAL DISCIPLINE**

1. Student will respect the uniform by not smoking, drinking, or eating in uniform.
2. Student will wear ALL of the uniform except while riding the bus, excluding the hat, gauntlets, and gloves. (May take the coat off only if wearing the band shirt.)
3. Hair will be worn up under hats, including men and women.
4. Student will not wear anything on the uniform such as medals, corsages, earrings, watches, rings, or bracelets.

**Exception:** Seniors may wear senior rings.

### **Uniform/Accessories consist of:**

- 1 Blue jacket
- 1 Black pair of pants
- 1 Black Tux Coat or Black Dress (ladies)
- 1 pair of gauntlets
- 1 Black hat with black box and black strap
- T-shirt/Shorts/Shoes/Socks

## **UNIFORM COSTS**

If a uniform part is damaged beyond repair or lost, the student will be responsible for the replacement costs.

### **Color Guard**

1. Make-up will be worn as instructed by the director
2. Hair will be styled as instructed by the director.
3. Body tight is to be worn underneath the uniform.
4. Only accessories that are a part of the uniform may be worn.

### **Color Guard Uniforms**

1. Never cut any material from the guard uniform. The pant leg should come to the top of the jazz shoe.
2. Hand Wash the uniform separately in "cold" water. Use a mild detergent such as Woolite.
3. The uniform must be drip-dried.

## **9.0 Concert Ensembles**

Students in the band program will be placed in a concert ensemble by audition. The concert ensembles will be:

### **Wind Ensemble, Symphonic Band, Concert Band 1, Concert Band 2 & Cadet Band**

To be selected into the Wind Ensemble or Symphonic band students must:

1. Participate in the audition process both at DHS & Region Band.
2. Have successful participation in the marching band.
3. Participation in the Spring Band Trip is required for Wind Ensemble & Symphonic Band for in state trips only. There will be a cheaper day trip option provided for those that cannot afford the full trip.

Concert 1, Concert 2 & Cadet Band members will be selected by:

1. Participation in the DHS audition process
2. These students will compete in the UIL process if the instrumentation is appropriate.
3. No overnight trip requirements for these groups.

### **9.1 Performance / Rehearsal Requirements for the Concert Ensembles**

Each of the concert ensembles will perform at various times throughout the school year. Students are expected to participate in the performances of their assigned ensemble. Failure to participate in either rehearsals or performances will result in student removal from the organization at the discretion of the band directors. (See general attendance policies.)

Performances of the concert ensembles will include but are not limited to the following:

- Fall Concert (Marching band performances)
- Christmas Concert
- Spring Concert
- Band Festivals / Pre U.I.L. Contest
- U.I.L. Contest including Solo and Ensemble and Concert and Sight-reading Contest
- Spring Trip with Contest Performance

### **9.2 Concerts / Performances**

Concerts and performances are frequent with all bands. Students should consult their schedules for dates and times. Periodically, the schedule will change and updates will be sent home.

Concerts are considered to have three parts: warm-up, performance, and listening. The concert begins for the student at the warm-up. Punctuality is essential. A concert concludes when the last group performs and directors have given permission for students to be dismissed. A general report time will be given for all students.

1. All concerts are a group effort, thus, attendance is required.
2. All concerts are an extension of the classroom and will be graded accordingly.
3. Students should be punctual and prepared for each performance / concert.
4. In the event a performance causes a student to miss another class, the student is responsible to make up all missed work!
5. The appropriate dress for all concerts will be a dress uniform. (See Uniforms)
6. Students are expected to stay the entire concert.

### **Concert Etiquette**

1. Avoid entering or leaving the room during a performance. If it is absolutely necessary to do so, move only between numbers.
2. Applause is welcomed, but whistling or cheering are considered inappropriate for a formal concert. Do not call out names of students on the stage.
3. Talking should be avoided during a performance.
4. Attention should be directed to the performers at all times.
5. Moving around during a concert is inappropriate.
6. Turn all cell phones and pagers off during all concerts.

### **9.3 General Attendance**

In order to have and maintain high quality concert ensembles, attendance from all members is essential. **The following guidelines outline the attendance procedures and policies for concert ensembles as it relates to after school rehearsals and section rehearsals**

#### **Roll Check**

Roll will be checked promptly at the start of rehearsal.

#### **Tardiness**

Students not seated at the appropriate time will be counted tardy.

**Excused Tardiness**

Tardiness will be excused at the discretion of the directors. Tutorials, appointments etc. will not be an excuse for tardiness unless prior arrangements are made and approved.

**Unexcused Tardiness**

Students who have more than one unexcused tardy shall make up missed time at a time to be arranged by the director.

**Absence**

Students not seated at the appropriate time may be marked absent.

**Excused Absence**

Absences will be excused at the discretion of the directors. Appointments, tutorials etc. will not be an excuse for absence. Personal illness, death in the family, and serious problems will be considered as excused absences. Students who are continually ill, may need to provide a doctors note in order to insure the well being of the child and to reduce band director concerns. If in doubt, this should be checked with a director.

**Unexcused Absence**

Students who have an unexcused absence will be expected to make missed time up at the discretion of the director. Also, a student may lose his/her position in the band for such absences.

SPECIAL NOTE: During the concert season, students have ample days available for tutorials and appointments, so schedule appointments and tutorial around the regular rehearsals.

**Special note: During the concert season, students will generally be responsible for only ONE weekly section rehearsal, individual listening, and group rehearsals as needed. Thus, students will have ample days available for tutorials and appointments.**

**9.4 Section Rehearsals**

Students will have a weekly section rehearsal for the fundamentals of instrument technique, region music preparation, and solo and ensemble preparation. Section rehearsals will begin in August and will be held the entire school year. These are separate from all other rehearsals.

All students will have a weekly section rehearsal. **Section rehearsals for the concert ensembles will begin at the conclusion of the marching band season. Students are expected to be punctual and prepared on a week by week basis. Absence from section rehearsals must be in accordance with the attendance policy. Students must make every effort to attend. Section rehearsals are an extension of the classroom and are graded accordingly.**

**9.5 Region Band / Orchestra Guidelines \***

1. All Wind Ensemble band students will audition for All - Region Band/Orchestra.
2. All other band students are encouraged to audition. Decisions to audition for these students will be on a case by case basis.
3. Students will be graded on preparation for this event.
4. Any person who is fortunate to be selected will attend all rehearsals and the performance of the All Region Band. (Check your calendar for dates.)

**It is quite an honor to be selected to the All Region Band. Hundreds of students throughout the region will audition. Even if you are not selected, the experience you receive by preparing will enhance your musical ability and education!**

### **10.0 Solo and Ensemble \***

1. All Band members will participate in the solo & ensemble contest unless other permission is granted. Wind Ensemble & Symphonic band members may be asked to participate in both events.
2. Grades will be issued for preparation and participation in the Solo and Ensemble process.
3. Students must use an approved accompanist and will be responsible for payment of the accompanist fee. This fee of \$30 should be paid by January 21, 2014.
4. There is also a \$5 entry fee per person/per event.

**\* See Appendix I and II for rehearsal suggestions.**

### **11.0 Eligibility**

1. Many band activities are designated by the state as extra-curricular. These activities are therefore governed by the state laws regarding participation. The state law is such that a student shall be suspended from participation in all extra-curricular activities sponsored or sanctioned by the school district during the six/nine week period following a grade reporting period in which the student received a grade lower than seventy in any one class. However, the student may not be suspended from participation during the period in which school is recessed for the summer. Also, students are not suspended for practice or rehearsal of extra-curricular activities.
2. Students may regain eligibility under certain circumstances. If a student has been suspended as a result of failing, he / she may regain eligibility by passing ALL courses in the third week of the affected grading period. Thus, he may regain eligibility at the conclusion of the 4th week of the suspension period.
3. A few band activities are designated by the state as co-curricular. These activities are those which occur on campus, and are a natural extension of the learning taken place in the classroom. Examples of this type of activity are the public concerts which are presented at Dickinson High School. These activities are not governed by the state eligibility law.

### **12.0 General Grading Policy**

Students will be graded on the following scale:

#### ***Formative Assessment- 30%***

Includes: Instrument, Music Supplies, Concentration, Class work, Daily assignments, Music playoffs, attendance, etc...

#### ***Summative Assessment- 70%***

Includes: Co-curricular events: performances, concerts, listenings, and rehearsals including marching, section, ensemble, and full band rehearsals, performance based.

### **13.0 General School Conduct**

As a band member, you are expected to display above average conduct at all times! This is not limited to band activities, but encompasses daily classroom and campus behavior. Failure to maintain good conduct will result in disciplinary action at the discretion of the band director.

### **14.0 Private Lesson Program**

This is a district wide program that provides a high quality enhancement to classroom instruction. Teachers are all specialists on their instrument. Most of our teachers are

professional musicians in the Houston area, and have advanced degrees in the performance of their instruments. Lessons are extremely valuable to the individual student and are highly encouraged.

1. **ALL** students are **ENCOURAGED** to take individualized private instruction.
2. Teachers are provided by the district.
3. Lessons will be given weekly.
4. Detailed information is available on the private lesson program.

## **15.0 Financial**

### **Marching Band Operations fees**

All Dickinson Marching Band members will be responsible for an annual fee. The purpose of the assessment fee is to help with the various expenses that are necessary to run a quality band program, but are not covered by the school district. These include such items as clinicians, contest entry fees, band banquet costs, printing specialty items, general supplies, marching band design coordination, pre-game meals, charter bus rentals, game meals, and social activities. Students have until August 14, 2017 to pay the entire fee.

### **Accessory Fees**

#### **Shoes:**

All marching band students must have the approved black shoes. No other shoe will be acceptable. Approximate Cost-\$40.00.

#### **Band Shirt/Shorts, Polo, and gloves will be worn at all games.**

Approximate Cost \$10.00 (shirt) \$10.00 (shorts) \$2.00 (gloves) \$20.00 (Polo)

#### **Misc. Supplies:**

These will be such supplies as Music Binder (\$3-5), lyres/Flip Folder combo (\$20), raincoats, water jugs (\$10) etc. The costs will vary from year to year.

**Colorguard fees are approximately \$400.00**

**Marching Band Fee: Includes uniform cleaning; cost of consultants, marching drill rewrite, music and choreography; snacks on out of town games/contests; meals on non UIL contests; overnight trip cost for marching band, etc.**

### **STATEMENT OF FINANCIAL POLICY**

It is the policy of the Dickinson High School Band that no student should be denied the privilege of band membership due to financial hardship. Arrangements can be made with the director for those students who are in need of such considerations.

### **FUND RAISING**

The Dickinson High School Band engages in several fund raising activities each year. The monies raised from fundraising activities will be credited to an account held by the Booster Club. This money will be used only for the direct benefit of the students. Money in fund raising accounts is subject to state law regarding the collection of sales tax, and cannot be transferred to another student. A student may use the money in his/her account for the following band expenses:

1. Operations fees
2. Travel or trips with the band

Because the above constitutes the vast majority of costs associated with the Dickinson Band, these are the only expenses to which fund-raising profits can be applied. Money from fund raising is by law the property of the school district, and cannot be transferred from one student to another. A student who ends the school year with an account balance may carry that balance over to the next year. When the student graduates or exits the band program, the remaining positive balance will be placed in the general fund.

## **16.0 Band Council**

Band council positions are open to all students in the band program. The band council shall serve as an advisory / action body for numerous band functions. The council shall assist the band directors and band students in planning, preparing, and operating band functions. (All students will be involved in leadership meetings throughout the school year and over the summer months.)

### **President**

The President has numerous responsibilities. Primary responsibilities of the President are to:

1. Plan and guide of all band council meetings.
2. Plan and publish an agenda for meetings.
3. Serve on every band council committee and ensure that all committees and council members are performing their assigned duties to a satisfactory level.
4. Insure that all members of the band council are executing their duties.
5. Assist other band council members in the performance of their duties as needed.
6. Encourage and insure that section leaders are planning events for their sections.
7. Be involved all across the band in all events.
8. Assist the secretary in the bus assignment system and seating chart for the football stands
9. Communicate with band staff regularly
10. Serve your band as necessary to promote a healthy environment in which to perform.

### **Vice-President**

The Vice President has numerous responsibilities. Primary responsibilities of the Vice President are:

1. Assist the President in the performance of duties
2. Communicate with band staff regularly
3. Maintain all bulletin boards with assistance from the Secretary
4. Maintain a posted calendar system with assistance from the reporter and historian.
5. Develop a big brother/big sister program.
6. Be involved all across the band in all events.
7. Communicate with the Band Staff regularly.
8. Serve your band as necessary to promote a healthy environment in which to perform.
9. Maintain band hall appearance.

### **Uniform Captain**

Primary responsibilities of the Uniform Captain are to:

Manage the uniforms of the band program in all areas such as cleaning, racking, storing, and issuing.

Maintain a thorough inventory of all uniform related items such as water bottles, old shoes, seat cushions, rain coats, gloves, etc...

Establish a uniform crew to manage the uniform room.

Insure that the uniform room is functional at all times.

Insure proper care and storage of all uniforms.

Administrate the issuing of equipment for check out on a weekly basis.

Issue appropriate community service penalties for equipment deficiencies.

### **Treasurer**

Primary responsibilities of the Treasurer are to:

1. Assist the President in the performance of duties
2. Communicate with band staff regularly
3. Assist with the process of issuing money to students for any activity.
4. Handling the finances for the band council.

5. Serve your band as necessary to promote a healthy environment in which to perform.
6. Maintain band hall appearance.

**Secretary**

The secretary has numerous responsibilities. Primary duties of the Secretary are to:

1. Keep an accurate record of all band council meetings.
2. Meet weekly with Mr. Braselton for assigned tasks.
3. Work with the Vice-President on bulletin boards.
4. Work on web page coordination with Secretary.
5. Assist the other student officers when requested
6. Maintain weekly phone system information.(phone tree)
7. Prepare and copy the weekly band announcement sheet.
8. Notify officers of the next meeting no less than 24 hours in advance.
9. Assist in fund raising operations.
10. Organize thank you notes, sympathy cards, etc. for the band program.
11. Prepare bus lists weekly for all trips.

**Librarian(s)**

The librarians have numerous responsibilities. Primary duties of the Librarians are to:

1. Maintain the music library
2. Appoint and train librarians to serve in each band class.
3. Insure librarians are completing assigned projects
4. Create and maintain a master folder system for music in each class.
5. Maintain copy room operations.
6. Stamp and file music as necessary

**Historian(s)**

The Historian has numerous responsibilities. Primary duties of the Historian are to:

1. Create and maintain a historical record of the school year as it pertains to band.
2. Work to insure as much exposure of the band program as possible to the general public including the school newspaper, the yearbook.
3. Work with the Vice President in maintaining a bulletin board of photographs.
4. Assist the other student officers when requested.
5. Write a monthly article regarding band events to be submitted to the Band Booster Newsletter.
6. Write articles and press releases to the school newspaper, local newspapers and DISD community relations.
7. Work with the President and Vice President as needed.
8. Assist the other student officer when requested.
9. Maintain all band hall bulletin boards

**Load Crew Captain**

The Load Crew Captain has numerous responsibilities. Primary responsibilities of the Load Crew Captain are to:

1. Assist the President in the performance of duties
2. Create a process to select the loading crew
3. Appoint the loading crew
4. Work with band staff and the loading crew to insure effective loading and movement of band equipment for ALL travel.
5. Create a system to insure that all equipment is loaded and transported correctly.
6. Maintain the weekly Pre-Departure Inspection forms from the Section Leaders.
7. Issue appropriate passes to section leaders on each event.

### **17.0 Letter Jacket Award System**

A student must earn a grand total of 50 points **in one school year** to qualify for a letter jacket OR complete 4 full years in the Dickinson High School Band. Students earning a jacket must be a band member the following year in order to receive their jacket. Points may be earned in the following manner:

**15 Points** (THIS SECTION IS CUMMULATIVE /15 points/year of participation.)

- One complete year of successful participation in both concert and marching band. (Loss of eligibility may remove point credit for this portion.)

**50 Points** (Non-cumulative)

- Selection into the TMEA All-State band/Orchestra.

**25 Points** (Non-cumulative)

- Selection into and performance with the TMEA All Region Band/Orchestra
- Selection into the TMEA AREA Band or Orchestra.

**10 Points** (Non-Cumulative)

- Performance of a solo at the UIL Solo Contest earning a Superior (First Division) rating.
- Performance of an ensemble at the Ensemble contest and earning a Superior (First Division) rating.

**5 Points** (Non-Cumulative)

- Performance of a Class ONE or TWO solo at the UIL Solo Contest earning an Excellent (Second Division) rating.
- Recognition points for squad leaders, band council officers, and marching field leaders at the discretion of the band director.

### **Color Guard Letter Jacket:**

A color guard member must participate in each fall season once beginning the Color Guard through the senior year to qualify for a letter jacket. Jackets can be ordered the end of the junior year once a marching band commitment letter is signed and received.

### **18.0 Color Guard General Information:**

#### **Dressing Out**

Dressing out is required during rehearsal and is part of the daily grade. Dress out clothes consists of:

- T-shirt & shorts
- socks & tennis shoes
- sweat shirt (when cold) & sweat pants (when cold)
- additional items (at director's discretion)

#### **Care of Equipment**

Members will be required to take care of their own equipment and be prepared at every rehearsal and performance.

#### **Practice**

When practicing, concentrate on technique. Pay attention to the details of both body and equipment. Do not "just go through the moves/routines" half-heartedly reiterating mistakes. Define each move as explained in class.

#### **Uniforms**

Uniforms will be purchased by individual guard members.

#### **Appendix I**

##### **Guide to Region Band and Solo Preparation**

- When you play a solo or region music, you must understand that it is classified as serious music literature. Further, you must perform and practice the music

accurately and precisely. By following the steps listed below, you can achieve a high level of performance.

- Play all the notes in the music correctly. Make sure that each note has a clear and good sound. Good sound is achieved by maintaining good air support and a firm embouchure. Strive to keep your facial muscles still as you play. Make the best possible sound every time you play your horn!
- Play all the rhythms accurately. Make sure that each rhythm is counted correctly. Make sure that you maintain a steady slow tempo when learning your solo. USE A METRONOME.
- Play the entire selection at a slow pace. One half of the correct tempo is a good starting tempo. For instance, if a selection is marked 120 beats per minute, then a good beginning tempo is 60. Once you can accurately play all notes and rhythms at half the tempo, the tempo should be increased by 10 beats per minute, per week. If the tempo is not marked, a director or private teacher will be glad to give you a tempo marking.
- Play the music with the correct style. For instance, make sure you are aware of accented notes, staccato notes, legato notes, slurs, and non slurred notes. Articulation and achieving the correct style go hand in hand.
- Play the music with all dynamic markings in place. Make sure that you are aware of crescendos, diminuendos, volume marking (f,ff,p,mp,etc...), and any other listed change in volume. It is a good idea to highlight dynamic markings with a color that will catch your attention as you play.
- Lastly, it is important that your music be practiced daily with all of the above items in place. You must play with the best possible sound on your instrument each and every time that you perform or practice!! High level work is difficult!! A little hard work will go a long way. Remember, hard work guarantees nothing, but without it, you do not stand a chance for top performance!

## **Appendix II**

### **General Guide to Daily Practice**

#### *Practicing!!*

*by Mike Fischer*

*Baylor University School of Music*

Playing any musical instrument well takes work. You must practice daily and develop a sense of pride in your musical endeavors. Studying with a qualified private teacher will certainly be to your advantage. So, ask your band director about the Private Lesson Program in your school.

#### I. Warm-up

Warming up correctly prepares our entire body for a productive practice session. It especially relaxes and stretches our embouchure muscles for the upcoming session.

##### *Exercises*

1. Breathing (We play wind instruments, so we must practice taking deep and relaxed breaths.)
2. Mouthpiece Buzzing (5 - 10 minutes of buzzing before you play the instrument)
3. Long Tones
4. (Woodwinds) - Embouchure exercises

#### II. Daily Routines

Daily routines allows the musician to focus his attention on proper breathing, tone production and articulations needed for playing.

##### *Exercises*

1. Listen
2. Lip Slurs
3. Upper/Lower Register.

4. Scales
5. (Woodwinds) - Finger coordination exercises

#### *Specific needs of individual*

1. i.e. tonguing, multiple tonguing, slurring, range, tone, breathing, etc.
2. Listen

#### III. Fix-it Now!!

This portion of your practice time is aimed at fixing specific problems in your band music, solos, private lesson materials, etc.

#### *Achieving Results*

1. Listen
2. Have a reasonable goal to achieve each day.
3. Work on the sections that you are having problems playing. Practice a difficult measure until you can play it right several times in a row. Then add another measure until you can play both measures right several times in a row. Continue this routine until you have worked out the difficult parts.
4. Slow down.
5. Listen
6. Use a metronome.
7. Use a tuner.
8. Be patient.
9. Listen

#### *Technique Development*

1. The metronome is a very important tool for playing fast.
2. Begin very slowly and learn the notes. BUT USE THE METRONOME!
3. Don't be afraid to SLOW the metronome DOWN. (You must be able to walk before you run.)
4. Practice the difficult passages away from the instrument by fingering the notes and tonguing the rhythms. USE THE METRONOME! Alternate the fingering and tonguing technique with practicing the music on the instrument. AFTER you can play the passage two or three times in a row without any mistakes, increase the tempo by three to five beats. Then, work on the passage again until you can play it two or three times in a row without any mistakes. Continue this method every day until you can play the passages at the desired speed.
5. Have a reasonable goal every day. Learning and playing two to four measures correctly is a much smarter method of developing fast technique than playing eight to sixteen measures incorrectly.

#### *Ear Training*

Sit at a piano or electronic keyboard with your instrument and music. Play music on the piano and try it on the instrument. ALSO, BUZZ THE MUSIC ON THE MOUTHPIECE!

#### *Range Development (Brass)*

##### A. Playing Higher and Higher

Practice Scales: Start on a lower scale and play it up and down. Then, play the next higher scale. Continue ascending through the scales until you reach your limit. Then, when you think you can't go any higher, try one or two more scales. You may surprise yourself and play a higher scale. Eventually, you will increase your high register.

##### B. Playing Lower and Lower

Do the opposite of Playing Higher and Higher: Start on a higher scale and play it down and up. Then, play the next lower scale. Continue descending through the scales until you reach your limit. Then, when you think you can't go any lower, try one or two more scales.

#### IV. Perform Your Music

Performing your music from beginning to end without stopping builds the physical endurance required for playing that particular piece. It also enables you to become familiar with the complete work and see how the phrases fit together.

#### V. Fun-time

Play music you enjoy playing.

#### VI. Stage Fright - Solo Performances

How to overcome stage fright.

1. Breathe slowly and deeply two or three times before you begin.
2. Perform your music for family and friends.
3. Perform your music for the band directors and private teachers.
4. Practice performing in similar situations.
5. If you will be performing on stage with hot lights, practice in a hot room or wear a heavy coat while practicing.
6. Wear your performance attire during a practice session.
7. Eliminate unnecessary worries.
8. Empty all tuning slides before entering stage
9. Oil the valves regularly
10. Have four good reeds available
11. Make sure all pads and keys are in good and working order.

## 1.1 Parental Notification Concerning Financial Obligations to the Band

At Dickinson High School, there is an operations fee that is required by ALL members of the band and guard. This fee covers all NON-UIL related functions as well as meals, entry fees, transportation, uniform maintenance, and any other associated costs not covered by DISD. The operations fee for the 2017-18 school is \$350 for Band members and \$400 for guard members regardless of audition status/placement. **All** members must pay this fee on or prior to August 14, 2017, or risk being removed from the band program:

- Fees may be paid by cash, check or credit card. Make checks payable to the DHS Band. Credit card payments must be submitted through the charms website prior to August 14, 2017.
- ALL students who participate after August 14, 2017 are required to pay this fee whether you are removed from the program or quit voluntarily.

If a student and/or parent signs a permission form to travel with the band on a trip:

- The student and their parent are financially responsible for the entire amount due before the date of the trip.
- Failing a class, illness or death in the family does not entitle a student to a refund. Trips are planned well in advance and most vendors are prepaid. There are NO REFUNDS.
- The directors will make all attempts to replace a student's spot if an emergency arises, but if a replacement cannot be found, the student that turned in a signed permission form is obligated and responsible for the money due.
- Payments will be made directly to the travel company and NOT DHS.

## 1.2 Extracurricular Overnight Trip Rules for Students

The sponsor shall function as the designated administrator for the activity when an administrator is not present. Any violation of the rules may result in penalties provided under the Code of Student Conduct, sponsoring organization rules, and/or the student being returned to the Dickinson ISD (the "District") or the nearest transportation terminal at the parent's expense.

1. All District and respective campus rules apply as well established rules of the organization involved in the trip.
2. Use or possession of tobacco, alcohol or any illegal drugs will result in notification of proper authorities and possible immediate return of the student to the District at the parent's expense. If illegal activity results in detention by authorities, parents shall have the responsibility for all intervention, counsel, and transportation.
3. All medications shall be checked in with the trip sponsor who will oversee safekeeping and dispensing.
4. Curfew will be established nightly and adhered to strictly by all students.
5. Students must stay in assigned rooms. No sexual or other inappropriate activity is permitted on overnight trips. Student couples are not permitted to be alone in rooms. Only participating DISD students are allowed in DISD rooms. Students must notify sponsor/chaperone of their whereabouts at all times if they are in a location other than their assigned room. No girls in boy's rooms and no boys in girl's rooms.
6. No phone calls are allowed between rooms after curfew. No long-distance calls are to be made from hotel rooms. Students may receive long-distance calls.
7. No pay-per-view is allowed unless approved in advance by the sponsor.
8. The sponsor will conduct a mandatory meeting with parents/chaperones prior to the trip. Failure of the parent to attend the meeting may result in the student and parent not participating in the activity.
9. Malicious or willful damage/theft of property by a student shall result in the student being returned to the District. Parents and students assume full financial responsibility for damages, transportation and other associated costs.
10. Luggage and personal items are subject to search at any time if District officials and/or chaperones have reasonable suspicion that the luggage or personal items contain contraband.
11. Violations of the Campus or Student Code of Conduct on overnight trips shall be reported the campus administration. At director discretion, the whole room may be sent home as a result of any rule infraction.

Failure to comply with any of the Dickinson Independent School District's overnight trip rules may result in immediate departure from the trip and/or penalties outlined in the Student Code of Conduct or established rules of the organization involved in the trip. Any violation of a law or trip rule may result in my parents being contacted immediately and the proper authorities being notified. The sponsor will determine organizational consequences.

## ***1.3 Dickinson High School Gator Band*** **Uniform Contract**

### **UNIFORM BAGS**

Uniform bags are to be used only for band trips. Student will use a label furnished by the school for identification. Student will not use wire hangers. Other garments may be carried in the bag provided they are on a hanger with a smooth or curved end to prevent bag punctures. Student will clean the bag before returning.

### **UNIFORM SHIRTS**

Student will wear the band T-shirt during marching and concert season. Student will wash the tux shirt and the band T-shirt after each use.

### **UNIFORM HAT CONTAINERS**

Student will not use any form of identification on the hat container other than typed identification that is provided. Student will return hat in the numbered hatbox and Velcro strap.

**UNIFORM ALTERING**

Student will not alter any part of the uniform. A seamstress that has been authorized by the band director to do so will do altering. Student will not exchange any part of a uniform without the authorization from one of the band directors or designated uniform person.

**BOW TIES**

Directors and chaperones will issue bow ties before each performance during concert season. Students will turn the bow tie in after each use.

**MARCHING BAND JACKETS**

Student will wash collar liner after each wearing. Overly soiled liners are impossible to clean. (Note: Liners do not come in stock sizes. Each liner is custom fit for each coat, which makes a replacement very expensive.)

**SOCKS AND SHOES**

Student will wear **black** socks and black marching shoes for both marching and concert events. Students will keep shoes neat and clean at all times. Ladies will wear black dress shoes (no high heels) with their concert uniform.

**PLUMES**

Plumes will be issued immediately before a performance and taken up at the conclusion of that performance. Student will make certain plume is turned in. Students will not handle plumes unless absolutely necessary.

**FEES**

Students will need to purchase a black underarmour shirt and a "Theme" shirt to wear under the marching jacket, black gloves, black marching band shoes, and black socks. These are personal items and should have a student name written on them.) A fee may be assessed for cleaning throughout the school year. This fee will be included in the operations fee. **Student will replace any part of the uniform or accessories that have been abused or lost. Must be a Fred J. Miller product.**

**INSPECTION**

There will be periodic inspections of the marching and concert uniforms for cleanliness and fitting. Fines may be issued if necessary.

**UNIFORM CLEANING**

Uniforms will be machined washed only.

**GENERAL DISCIPLINE**

Student will not smoke in uniform. Student will wear ALL of the uniform except while riding the bus, excluding the hat, gauntlets, and gloves. (The coat may be removed only if you are wearing the black band shirt. Hair will be worn up under hats, including men and women. Medals or corsages will not be permitted. Jewelry will not be worn with the band uniform. This includes earrings or other pierced rings, watches, and bracelets. Exception: seniors may wear senior rings. Colored nail polish will not be allowed.

**UNIFORM/ACCESSORIES CONSIST OF:**

1 marching band jacket, 1 pair of black bibber pants, 1 set of gauntlets, 1 black hat with black box and black Velcro strap, 1 uniform bag, 1 band issued black hanger.

Concert uniform for guys: 1 black tuxedo coat, white tuxedo shirt and black slacks.

Concert uniform for ladies: Black Crepe Jumpsuit.

Check out and check in procedures will be explained by director and adhered to by student.

**1.4 2017-18 DICKINSON BAND  
HANDBOOK ACKNOWLEDGEMENT FORM**

This Handbook is provided for your information. We hope it will make your Dickinson Band experience as beneficial as possible. Please read the Handbook and sign the following acknowledgement form and return it to the band office before August 1, 2017.

## **1.5 PARENT/STUDENT UIL MARCHING BAND ACKNOWLEDGEMENT FORM**

No student may be required to attend practice for marching band for more than eight hours of rehearsal outside the academic school day per calendar week (Sunday through Saturday). This provision applies to students in all components of the marching band.

On performance days (football games, competitions and other public performances) bands may hold up to one additional hour of warm-up and practice beyond the scheduled warm-up time at the performance site. Multiple performances on the same day do not allow for additional practice and/or warm-up time.

Examples Of Activities Subject To The UIL Marching Band Eight Hour Rule.

- Marching Band Rehearsal (Both Full Band And Components)
- Any Marching Band Group Instructional Activity
- Breaks
- Announcements
- Debriefing And Viewing Marching Band Videos
- Playing Off Marching Band Music
- Marching Band Sectionals (Both Director And Student Led)
- Clinics For The Marching Band Or Any Of Its Components

The Following Activities Are Not Included In The Eight Hour Time Allotment:

- Travel Time To And From Rehearsals And/Or Performances
- Rehearsal Set-Up Time
- Pep Rallies, Parades And Other Public Performances
- Instruction And Practice For Music Activities Other Than Marching Band And Its Components

NOTE: An extensive Q&A for the Eight Hour Rule for Marching Band can be found on the Music Page of the UIL Web Site at: [www.uil.utexas.edu](http://www.uil.utexas.edu)

# 1.6 Dickinson High School Gator Band

## Medical Release and Hold Harmless Agreement

Student Name \_\_\_\_\_ SS# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Cell Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Address \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

Home Phone \_\_\_\_\_ Birthday \_\_\_\_\_ Age \_\_\_\_\_

Father's Name \_\_\_\_\_

Work Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Mother's Name \_\_\_\_\_

Work Phone \_\_\_\_\_ E-mail \_\_\_\_\_

In case of minor illness or injury, if parent cannot be reached, notify:

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Physician \_\_\_\_\_ Phone \_\_\_\_\_

The sponsors and/or adults have permission to take my son/daughter for treatment to at a licensed hospital, clinic, or medical facility, or a licensed physician.

Emergency treatment may be secured at a licensed hospital, clinic, or medical facility, or by a licensed physician with the following exceptions:

Medications or foods to which the student has had an allergic or adverse reaction /Medical Conditions (ex. asthma):

The sponsors and/or adults may administer:

Tylenol  Advil

Aspirin  Other \_\_\_\_\_

Medical Insurance (check one)

I DO have medical insurance

Insurance Company \_\_\_\_\_

I DO NOT have medical insurance

Policy/Certificate# \_\_\_\_\_

I will assume financial responsibility for any medical treatment of my son/daughter. I understand that cost of services provided by ambulance, licensed physician, clinic, hospital or dentist remain the responsibility of the parent/guardian and will not be assumed by the Superintendent, the designee or the Board of Trustees of the Dickinson Independent School District.

My child has my permission to attend, travel to and from (which may include bus, plane, van or private cars), and participate in:

1. All Band activities related to the Dickinson High School Band occurring on any Dickinson ISD campus.
2. All Band activities related to the Dickinson High School Band that might involve travel to various places such as other high schools, colleges, stadiums, and other areas that are deemed appropriate by the band director or his representative.

My son/daughter has assured me that he/she will conduct himself/herself in such a manner that good credit will be reflected upon the school. I understand that students will be chaperoned while on any band trip. I release and hold harmless Dickinson ISD, its employees and volunteers from any liability for injuries or illness that may occur on these events. Both my child and I understand that all Dickinson ISD policies and guidelines are in place during any band event regardless of its location or time.

Copies of this authorization may be presented to the admissions office of a hospital or to a physician or dentist. Other distribution shall be only within the limitations of the Family Educational Rights and Privacy Act.

***Dickinson High School Gator Band***  
**1.7 Band Fundraisers and Media Permission Form**

In order to participate in band fundraisers, parental permission and parental recognition of financial liability is necessary. You or your child will be required to sign another form verifying any merchandise checked out.

Parents should understand the following guidelines concerning fundraisers:

- All money earned from fundraisers will be held in an individual account for each student to use for band related expenses. This includes the marching fee and Spring Band trip.
- All money and/or merchandise are due on the specified date of a fundraiser, and no profit will be credited to a student's account until all money is turned in on or after the due date.
- Any merchandise not returned or any money due for fundraisers past the end date of the fundraiser will be entered as an unpaid balance in your student's individual account.

This form must be signed and returned before your child will be allowed to participate in any fundraisers.

- I DO want my student to participate in band fundraisers.
- I DO NOT want my student to participate in band fundraiser

In a typical school year, there are numerous positive activities in the schools which merit news coverage. School yearbooks and school newspapers include pictures in their coverage. If for some reason you DO NOT want your child included in this coverage, please complete and return this form to the Office of the Principal.

Additionally, Dickinson ISD now has a district web-site where information is posted. The site is [www.dickinsonisd.org](http://www.dickinsonisd.org). Campus highlights and student photos will be included in the web site.

During the 2017-18 school year, \_\_\_\_\_ parent/guardian of

\_\_\_\_\_ student,

- DOES NOT want the student named above to appear in a school yearbook, school newspaper or school district website for publicity purposes.
- DOES give permission for the student named above to appear for school publicity purposes on the school district web site.

This form is for the yearbook, newspaper and web site only. Public information objections, according to FERPA, must specifically list information items to which parents object for release and be received in writing in the Office of the Principal 10 days after notice.

